



**Illinois Metropolitan
Investment Fund**

**Illinois Metropolitan Investment Fund
TWENTY-SEVENTH ANNUAL PARTICIPANTS MEETING**

Packet

**Tuesday March 21, 2023
9:00 AM CT– 10:30 AM CT**



Illinois Metropolitan Investment Fund

Investing together for
our communities

ILLINOIS METROPOLITAN INVESTMENT FUND
TWENTY-SEVENTH ANNUAL PARTICIPANTS MEETING

MARCH 21, 2023
CONFERENCE CALL

9:00 AM CT TO 10:30 AM CT

Brian Murphy
Village Administrator
Village of River Forest
Chairman

Kay Nees
Finance Director
City of Champaign
Vice Chairman

Michael Duebner
Management Service Director
Village of Lake Zurich
Treasurer

Chris Slusser
Treasurer
Madison County
Secretary

Wasiu Fashina
Finance Director/Treasurer
Village of Richton Park
Trustee

John Harrington
Director of Finance
Village of Minooka
Trustee

Sarah Mitchell
Finance Director
Village of Lisle
Trustee

Molly Talkington
Finance Director
City of Rolling Meadows
Trustee

Sofia Anastopoulos, CFA
Executive Director

Ethan Lord
Associate Director

AGENDA

- I. Welcome and Chairman's Report, **Brian Murphy**
- II. Approval of Minutes of the 26th Annual IMET Participants' Meeting, March 22, 2022, **Chris Slusser**
- III. Appointment of Inspector of Elections, **Chris Slusser**
- IV. Declaration of Quorum, **Chris Slusser**
- V. Election of One Class A Trustee and Ratification of two Class B Trustees

Election of one Class A Trustee – Official representing IMET participants at-large:
 - o **Molly Talkington**, City of Rolling Meadows, who is finishing the term of Christy Powell, which term goes through the annual meeting 2023, and is being elected to a term through the annual meeting 2026, andRatification of two Class B Trustees – Officials representing IMET COGs
 - o **Wasiu Fashina**, the Finance Director of the Village of Richton Park, representing the South Suburban Mayors and Managers Association, who is finishing up the term of Aimee Ingalls and is being appointed for a new term through the annual meeting 2026.
 - o **Sarah Mitchell**, the Deputy Administrator and Finance Director of the Village of Lisle, representing the DuPage Mayors and Managers Conference, who is finishing up the term of Gary Szott and is being appointed for a new term through the annual meeting 2026, and
- VI. To receive and discuss reports from the Board of Trustees, regarding various administrative and management issues, including presentation of the 2022 Audit and presentation of the GFOA Certificate of Excellence Award for the 2021 ACFR, **Michael Duebner** and **Anthony Cervini, Sikich**.
- VII. To review and discuss portfolio performance of the past year for the Convenience Fund, **Sofia Anastopoulos**
- VIII. To review and discuss portfolio performance of the past year for the Core Fund and to receive a brief economic update, **Jason Headings** and **Jason Szabo, Meeder Investment Management**
- IX. To transact such other business as may properly come before the meeting and adjournment, **Brian Murphy**



Illinois Metropolitan Investment Fund

Investing together for
our communities

Brian Murphy
Village Administrator
Village of River Forest
Chairman

Kay Nees
Finance Director
City of Champaign
Vice Chairman

Michael Duebner
Management Service Director
Village of Lake Zurich
Treasurer

Chris Slusser
Treasurer
Madison County
Secretary

Wasiu Fashina
Finance Director/Treasurer
Village of Richton Park
Trustee

John Harrington
Director of Finance
Village of Minooka
Trustee

Sarah Mitchell
Finance Director
Village of Lisle
Trustee

Molly Talkington
Finance Director
City of Rolling Meadows
Trustee

Sofia Anastopoulos, CFA
Executive Director

Ethan Lord
Associate Director

To: All IMET Participants
From: Brian Murphy, IMET Executive Board Chairman
Date: February 16, 2023
Re: Annual Participants Meeting – March 21, 2023

I am writing to cordially invite you to the twenty sixth Annual Participants' Meeting of the Illinois Metropolitan Investment Fund (IMET). An agenda is attached as well as supporting documents.

The meeting will be on Tuesday, March 21, 2023, both in-person at the NIU Conference Center Naperville and via Zoom.

Please join us as we effect IMET business, review and reflect on the past year's performance of IMET's two funds, review the state of the economy, consider the conclusion of the FFF repo recovery, and address any other pertinent business.

To attend the webinar, please [Register here](#).

If you cannot attend, PLEASE submit your proxy by emailing it to [IMET](#) prior to the meeting. We must have at least 25% of the participants or their proxies at the meeting to have a legal quorum.

We look forward to a productive annual meeting!

Sincerely,

Brian Murphy
Chairman, IMET



Illinois Metropolitan Investment Fund

Investing together for
our communities

Brian Murphy
Village Administrator
Village of River Forest
Chairman

Kay Nees
Finance Director
City of Champaign
Vice Chairman

Michael Duebner
Management Service Director
Village of Lake Zurich
Treasurer

Chris Slusser
Treasurer
Madison County
Secretary

Wasiu Fashina
Finance Director/Treasurer
Village of Richton Park
Trustee

John Harrington
Director of Finance
Village of Minooka
Trustee

Sarah Mitchell
Finance Director
Village of Lisle
Trustee

Molly Talkington
Finance Director
City of Rolling Meadows
Trustee

Sofia Anastopoulos, CFA
Executive Director

Ethan Lord
Associate Director

To: All IMET Participants
From: Chris Slusser, IMET Executive Board Secretary
Date: February 16, 2023
Re: Annual Participants Meeting – March 21, 2023

To the Participants of the Illinois Metropolitan Investment Fund:

You are hereby notified by Secretary Chris Slusser of the Illinois Metropolitan Investment Fund (IMET), pursuant to Section 8.5 of the Fourth Amended and Restated Declaration of Trust, dated April 22, 2022, and pursuant to Section 2.01 of the by-laws of IMET, the Annual Meeting of Participants of IMET will be held **on Tuesday, March 21, 2023, from 9:30 AM CT to 11:00 AM CT both in-person at the NIU Conference Center Naperville and via Zoom**, for the following purposes:

1. To elect and ratify trustees
 - To elect two Class A Trustees – Officials Representing the IMET Membership At-Large
 - **Molly Talkington**, the Finance Director of the City of Rolling Meadows, who is finishing the term of Christy Powell through the annual meeting 23 and is being elected to a term through the annual meeting 2026, and
 - To ratify two Class B Trustees
 - **Wasiu Fashina**, the Finance Director of the Village of Richton Park, representing the South Suburban Mayors and Managers Association, who is finishing up the term of Aimee Ingalls and is being appointed for a new term through the annual meeting 2026, and
 - **Sarah Mitchell**, the Deputy Administrator and Finance Director of the Village of Lisle, representing the DuPage Mayors and Managers Conference, who is finishing up the term of Gary Szott and is being appointed for a new term through the annual meeting 2026, and
2. To receive and discuss reports from the Board of Trustees, regarding various administrative and management issues, including presentation of the 2022 Audit and presentation of the GFOA Certificate of Excellence Award for the 2021 ACFR.
3. To review and discuss portfolio performance of the past year for the Convenience Fund
4. To review and discuss portfolio performance of the past year for the Core Fund and to receive a brief economic update
5. To transact such other business as may properly come before the meeting

PROXY STATEMENT To assure your representation at the meeting in the event that you do not plan to attend, PLEASE sign and email promptly to [IMET](#) the included proxy, which is being solicited on behalf of IMET. Kindly appoint any officer as your proxy. **We must have at least 25% of the participants or their proxies at the meeting to have a legal quorum.** The proxy form is included for your convenience.

ILLINOIS METROPOLITAN INVESTMENT FUND
MINUTES
ANNUAL PARTICIPANTS' MEETING
MARCH 22, 2022
ZOOM CONFERENCE CALL

I. WELCOME AND INTRODUCTIONS

The annual meeting was called to order by Chairman Christy Powell at 9:33 AM CT. Christy welcomed everyone to the 26th Annual Participants' Meeting.

Christy introduced the Board of Trustees, IMET volunteers, IMET staff, and IMET partners, including Meeder Investment Management, Vedder Price, and Auditor. Christy invited participants to consider volunteering on one of IMET's committees.

II. CHAIRMAN'S REPORT, CHRISTY POWELL

Christy gave an overview of IMET operations. IMET staff is working remotely with normal hours of operation.

Both IMET funds continue to be competitive on a risk-adjusted basis to alternatives available in the state. IMET's goal for both funds is singles and doubles, rather than homeruns.

For fiscal 2021, the IMET 1-3 Year Fund, soon to have the DBA IMET Core Fund, had a total return of 12 basis points. This compares to a return of 3 basis points for its benchmark, the Bloomberg Barclay's 1-to-3 Year Government Total Return Index. Christy reminded the audience that for calendar year 2020, the 1-to-3 Year Series had the best performance, since inception, of 3.44%, relative its benchmark, 3.14%, a relative outperformance of 30 basis points.

Christy discussed the headwinds faced by the Fund in the market, during 2021, with inflation and increasing interest rate fears. She expressed confidence that the Core is positioned to enjoy outperformance relative its benchmark going forward.

At the end of IMET's 2021 fiscal year, the Convenience Fund had a 12-month total return of 23 basis points and a 30 day yield of 16 basis points. At September 30, 2021, the target Federal Funds range was 0.00% – 0.25%, the same range from a year earlier. At the end of February, the most recent measuring period available, the Convenience Fund had a 30-day yield of 0.16%. Liquidity alternatives had yields of between 2 and 13 basis points.

Christy explained the outperformance of the Convenience Fund is a direct result of its asset composition, primarily bank deposit product, which differs from competitive pools that may be managed money market fund-like. Christy stressed the importance of diversification as an

effective way to manage risk. So even now when IMET funds are meaningfully outperforming competitive options, IMET asks public agencies to consider including IMET funds as a part of their diversified investment programs, rather than using IMET exclusively.

Christy shared that IMET now offers Arbitrage Rebate Calculation Services through Ice Miller.

III. APPROVAL OF MARCH 23, 2021 MINUTES, KAY NEES

The minutes from the March 23, 2021 Annual Meeting were emailed to all Participants. Secretary Kay Nees made a motion to approve the minutes as presented. The motion was seconded by John Harrington and on a Raise the Hand Zoom feature, the motion passed.

IV. APPOINTMENT OF INSPECTOR OF ELECTIONS, KAY NEES

In accordance with the provisions of the IMET By-Laws and IMET Declaration of Trust, Secretary Kay Nees made a motion to serve as the Inspector of Elections. The motion was seconded by Brian Murphy and on the Raise the Hand Zoom feature, the appointment motion passed. Kay stated that the report on the attendance for the meeting was 52 voting members in attendance and 21 members had submitted proxies for the meeting. This is a total of 73 votes for the meeting.

V. DECLARATION OF QUORUM, KAY NEES

Secretary Kay Nees stated that IMET has 158 members entitled to vote and needs 40 voting members and/or proxies for a quorum. Kay declared that a quorum of members existed to conduct the business of the annual meeting.

VI. ELECTION OF TWO CLASS A TRUSTEES – OFFICIALS REPRESENTING THE IMET MEMBERSHIP AT-LARGE, KAY NEES AND CHRIS SLUSSER AND THE RATIFICATION OF ONE CLASS B TRUSTEE, JOHN HARRINGTON, REPRESENTING THE WILL COUNTY GOVERNMENTAL LEAGUE.

Secretary Kay Nees made a motion to elect Kay Nees, the Finance Director of the City of Champaign, who is finishing the term of Lynn McCann and is being elected to a term through the annual meeting 2025; Michael Duebner seconded the motion. It passed on a Raise the Hand Zoom action representing a voice vote.

Secretary Kay Nees made a motion to elect as an At-Large Trustee Chris Slusser, the Treasurer of Madison County, who is finishing the term of Chris Minick and is being elected for a term through the annual meeting 2025. Brian Murphy seconded the motion. It passed on a Raise the Hand Zoom action representing a voice vote.

Secretary Kay Nees made a motion for the ratification of John Harrington, representing the Will County Governmental League, as a Class B Trustee, being appointed to finish the term of Brian Murphy who resigned due to a position change. John Harrington is ratified for a new term through the Annual Meeting 2025. The motion was made and was seconded by Brian Murphy and on the Raise the Hand Zoom feature (representing a voice vote), the motion was approved.

VII. TRUSTEE REPORTS – PRESENTATION OF AUDIT, MICHAEL DUEBNER, SUSAN JONES

Sofia introduced Michael Duebner. Treasurer Michael Duebner introduced Susan Jones with the auditing firm of Miller Cooper & Co. Ltd. Susan presented the audit highlights for FY 2021 and the disclosure related to the First Farmers Repurchase Agreement issue. IMET received a clean opinion for FY 2020, February 16, 2022. The Report was reviewed in detail with the Board of Trustees. No material audit adjustments were made. The firm identified no material deficiencies.

Michael thanked Susan. Michael Duebner reported that IMET received the GFOA Certificate of Achievement for Excellence in Financial Reporting to IMET for FY2020. This was the tenth time GFOA awarded this Certificate. IMET intends to submit the 2021 audit for consideration for this award.

VIII. CONVENIENCE FUND UPDATE, SOFIA ANASTOPOULOS

Sofia Anastopoulos summarized the Convenience Fund. She discussed the composition of the Fund and suggested Participants may consider using the Convenience Fund for diversification alongside alternatives available in the State. Sofia also presented the Convenience Fund performance - which currently is 28 basis points and compared it to the Federal Funds Target range of 0.00% to 0.25%. Sofia gave an overview of the asset allocation of the Convenience Fund.

IX. 1-3 YEAR FUND PORTFOLIO UPDATE AND DISCUSSION AND ECONOMIC OVERVIEW, MEEDER INVESTMENT MANAGEMENT

Sofia introduced Meeder Investment Management, represented by Jason Szabo, Portfolio Manager of the 1-3 Year Fund, Jason Headings, Senior Manager and Head of Fixed Income, and Jason Click, President of Meeder Public Funds. They gave an overview of the economy and the profile and performance of the 1-3 Year Fund. (Entire presentation is available on the IMET website.)

Meeder recapped 2021, general economic reality of the past year and what the firm sees going forward. 2021 was very volatile coming after the historical year 2020 due to the impact of COVID 19. The past year was full of ups and downs, full employment across the board, including inflation, COVID variants, fantastic equity market returns. 2022 risks include the war, sanctions on corporate side, commodity prices (war and COVID), Fed's lack of clarity and wide range of views by Fed members, COVID resurgences.

Historically, in rising interest rate environments, IMET has performed well, which may seem counter-intuitive. Meeder explained the benefit of a long-term portfolio and how longer-term funds add value through higher income, the yield (YTM) over time, rather than price appreciation. Security election, duration management, yield curve placement and asset allocation are the drivers Meeder uses to add value and drive return. The current YTM is 1.72%. Historically, the Core Fund return has tracked its YTM.

X. DBA IMET CORE FUND

Sofia explained the DBA IMET Core Fund. The purpose for the DBA is to remove any confusion caused by reference to "one" and "three" in the name 1-to-3 Year Fund (Series). The reference occasionally has been misinterpreted to suggest the Core Fund is a term product or that participants had to remain invested for a term between one and three years.

Sofia highlighted IMET's pride in having the only fully liquid fund available to public agencies for their intermediate funds in the state of Illinois. It has next day liquidity as long as notification is made by the daily cut-off (3:00 PM CT). The Fund has attained and carries Moody's highest rating for funds in its category, Aaa/bf. The IMET Board of Trustees is committed to continuing to have this Fund managed to meet this rating's requirements. This Fund is managed by Meeder Investment Management, selected through an RFP process, and under an agreement entered into on June 7, 2018 and renewed on June 1, 2021.

Sofia shared the Board's confidence that the DBA "IMET Core Fund (or Series)" conveys the profile of the Fund, and that is for funds not needed for daily liquidity but for funds of an intermediate nature.

XI. FIRST FARMERS FINANCIAL REPURCHASE AGREEMENT RECOVERY CONCLUSION DISCUSSION, RANDY LENDING

Sofia introduced Randy Lending. Randy Lending, attorney from Vedder Price, discussed the conclusion of the First Farmers Financial Repurchase Agreement Recovery and related items. Randy reminded attendees initial estimates of the fair value of the FFF repo approximated 50%. IMET was able to recover and distribute approximately 60% of the initial FFF Repo investment. As well, Randy noted IMET effectively distributed all of the funds recovered.

XII. PRESENTATION OF PLAQUE OF APPRECIATION TO CHAIRMAN CHRISTY POWELL, BRIAN MURPHY

Sofia invited Brian Murphy to express IMET's gratitude to Christy Powell. Brian Murphy recognized Christy Powell as a long-standing supporter of IMET as a participant with several governmental agencies, a member and officer of IMET's board of trustees, a member of IMET's committees and as its Chairman. Christy has decided to step down from the board at the completion of her term as Chair after the 2022 annual meeting. Brian wished Christy the best professionally and personally.

Brian recited the tribute on the plaque IMET presented Christy and thanked Christy for her service and leadership. Christy thanked Brian and IMET participants.

XIII. DISCUSSION OF ANY FURTHER BUSINESS AND ADJOURNMENT, CHRISTY POWELL

Question and Answer Period – At this point, all participants on the Zoom call were given the opportunity to ask questions. There were no questions from participants. Several participants congratulated Christy for her service for IMET over the years.

There being no further business, Brian Murphy made a motion to adjourn. The motion was seconded by John Harrington and was approved by the Raise the Hand Zoom feature, representing a voice vote.

The meeting was adjourned at 10:29 a.m.

Respectfully submitted,
Kay Nees
Secretary

SEND TO: **The Illinois Metropolitan Investment Fund (IMET)**
[Ethan Lord](#)

PROXY

KNOW ALL PEOPLE BY THESE PRESENTS that I, the undersigned Participant of the ILLINOIS METROPOLITAN INVESTMENT FUND (IMET), operating pursuant to the Fourth Amended and Restated Declaration of Trust, dated April 22, 2022, hereby constitute, and appoint, **(circle one of the following Officers of IMET):**

Sofia Anastopoulos, Brian Murphy, Kay Nees, Michael Duebner, OR Chris Slusser

my duly authorized proxy, to attend the annual meeting of Participants of IMET to be held on Tuesday, March 21, 2023 at 9:00 AM CT in-person at the Northern Illinois Naperville Conference Center and via **Zoom** or any adjournment or adjournments thereof, and to vote at such meetings standing in my name or on which I may be entitled to vote:

1. To elect and ratify trustees
Elect
 - **Molly Talkington**, the Finance Director of City of Rolling Meadows, who is finishing the term of Christy Powell, which term goes through the annual meeting 2023, and is being elected to a term through the annual meeting 2026, and

Ratification of two Class B Trustees – Officials representing IMET COGs

 - **Wasiu Fashina**, the Finance Director of the Village of Richton Park, representing the South Suburban Mayors and Managers Association, who is finishing up the term of Aimee Ingalls and is being appointed for a new term through the annual meeting 2026, and
 - **Sarah Mitchell**, the Deputy Administrator and Finance Director of the Village of Lisle, representing the DuPage Mayors and Managers Conference, who is finishing up the term of Gary Szott and is being appointed for a new term through the annual meeting 2026, and
2. To receive and discuss reports from the Board of Trustees, regarding various administrative and management issues, including presentation of the 2022 Audit and presentation of the GFOA Certificate of Excellence Award for the 2021 ACFR.
3. To review and discuss portfolio performance of the past year for the Convenience Fund
4. To review and discuss portfolio performance of the past year for the Core Fund and to receive a brief economic update, and
5. To transact such other business as may properly come before the meeting

Hereby ratifying and approving all that my said proxy may legally do at said meeting or any adjournment or adjournments thereof, hereby giving said proxy a right to substitute any other person to act for him/her as such proxy.

WITNESS my hand this _____ day of February or March 2023

Signature of Participant: _____

Print Name: _____

Municipality or Entity: _____

Annual Participants' Meeting of IMET
In-person and Zoom webinar

When: March 21, 2023 9:00 AM Central Time

Zoom

Please help us to ensure we have the necessary quorum to conduct our meeting. Register in advance for this webinar:

[Registration](#)

After registering, you will receive a confirmation email containing information about joining the Annual Meeting. We all look forward to Zooming with you for the Annual Participants' Meeting of IMET!